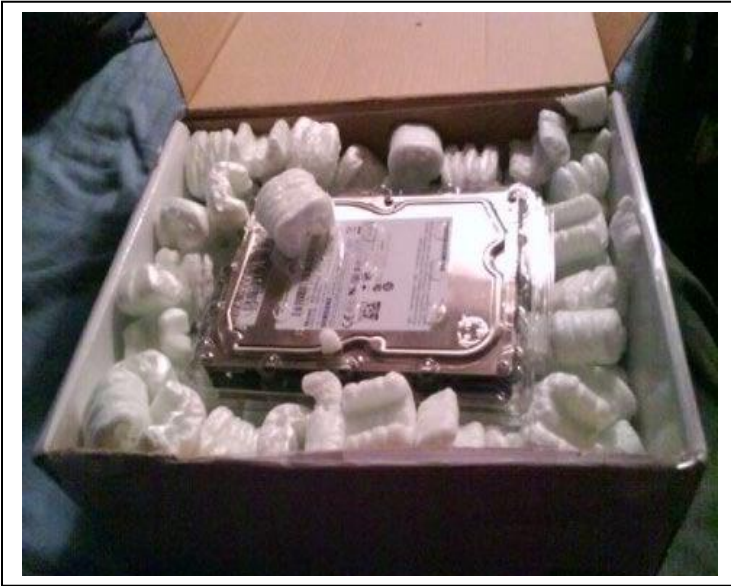


Shipping & Handling Procedures

1. Remove and retain all brackets, cables and miscellaneous hardware, unless instructed otherwise.
2. If possible, enclose hard drive or other storage media into an anti-static bag (anti-static bags can be obtained at any computer retail store or computer repair shop). If not available, do not stress, just wrap your device in bubble wrap.



3. Position the device in the center of a sturdy box, insulated with at least 2 inches of protection on all sides. For insulation you can use foam, bubble-wrap, shipping peanuts, etc. Packaging materials can be obtained at any shipping outlet or office supply store.
4. Complete the Data Recovery application and service agreement forms that can be downloaded from the “Resources” section of our web page and place a copy of it inside the box.

5. Secure your package with a strong packaging tape.
6. Ship your device! We recommend shipping through a courier service, such as FedEx, UPS, DHL, etc.

**** For added security, make sure package is insured and have someone sign for it upon receipt, and also save the tracking number. Once your package arrives at our data recovery center we will contact you via email. ****

Ship Package to:

**Data Analyzers, LLC
39 Skyline Drive
Suite 1009
Lake Mary, FL 32746**